



**BUILDING AND STANDARDS COMMISSION - Panel 1
MINUTES**

**REGULAR MEETING
Date: April 27, 2016**

The Building and Standards Commission convened for a regular meeting on Wednesday, September 28, 2016 at City Hall, Boards and Commission Room, Room 1101, 301 West 2nd Street, Austin, Texas.

Commission Members in Attendance:

Charles Cloutman, Chair; Jessica Mangrum, Vice Chair; Andrea Freiburger; Brian Talley, John McIntyre; Julio Carrillo, Wordy Thompson; Abraham Cohen; John Green Ashley Holmes; and Melissa Orren

Staff in Attendance:

Chris Moore, Building & Standards Commission Coordinator; Marcus Elliott, Division Manager; Robin Harris, Assistant City Attorney; Carl Smart, Director; Merlinda Coleman, Program Specialist; Edgar Hinojosa, Assistant Division Manager Doug Jansky, Administrative Hearing Coordinator; Matthew Noriega, Assistant Division Manager; Hilda Martinez, Investigator; Chris Maldonado, Investigator; Moses Rodriguez, Investigator and Christina Mendez, Department Executive Assistant.

CALL TO ORDER

Chair Charles Cloutman called the Commission Meeting to order at 6:35 p.m.

1. CITIZEN COMMUNICATION: GENERAL

No one signed up to speak under citizen communication.

2. PUBLIC HEARINGS

Commission Coordinator Christopher Moore presented the following cases:

A. New Cases

<u>Case Number</u>	<u>Street Address</u>	<u>Owner(s)</u>
a. CL 2016-013361	3212 Bouleware Street	Carlota Castillo & Juan Torres

The property located at 3212 Bouleware Street is a single-family residential structure. The case was represented. Staff's recommended order included demolition within 45 days, and if compliance not achieved within 45 days of the date the order is mailed to the owner, a fine of \$250 would begin to accrue.

Chair Charles Cloutman admitted Staff's Exhibit 1 and 2A through 2E.

Vice-Chair Jessica Mangrum made a motion to accept Staff's Findings of Fact and Conclusions of Law as set out by the proposed order with no changes, seconded by Commission Member Brian Talley. A friendly amendment was made by Chair Cloutman requiring that the property security fencing be maintained until the demolition is complete, seconded by Commission Member John McIntyre. The friendly amendment was accepted by Vice-Chair Jessica Mangrum. The vote carried on an 11-0-0 vote.

B. Returning Cases

<u>Case Number</u>	<u>Street Address</u>	<u>Owner(s)</u>
a. CL 2014-105655	1808 Walnut Avenue	Asmahan S. Rasool

The property located at 1808 Walnut Avenue is a single-family residential structure. The case was represented. This is a returning case that has come before the Commission several times. A BSC order was issued in September, 2015. Fines began accruing in November 2015. Staff's recommendation is that the existing order is fair and appropriate. The owner requested that the Commission waive all penalties and the cost of boarding a hole in the front porch.

Chair Charles Cloutman admitted Exhibits 1 and 2A through 2M. Commission Member Andrea Freiburger made a motion to close the hearing and waive all penalties associated with late compliance with the order but maintain the cost of boarding and securing the structure, seconded by Commission Member Melissa Orren. A friendly amendment was made by Commission Member John McIntyre to also waive the entire cost of the Board and Secure. The friendly amendment was accepted. The motion carried on a 10-1-0 vote.

C. UPDATE CASES:

a <u>Case Number</u>	<u>Street Address</u>	<u>Owner(s)</u>
2015-098835	1124 Rutland Drive, Bldg. 1	NAHC Cross Creek Apartments, LLC
2015-098845	1124 Rutland Drive, Bldg. 2	NAHC Cross Creek Apartments, LLC
2015-098847	1124 Rutland Drive, Bldg. 3	NAHC Cross Creek Apartments, LLC
2015-098850	1124 Rutland Drive, Bldg. 4	NAHC Cross Creek Apartments, LLC
2015-098853	1124 Rutland Drive, Bldg. 5	NAHC Cross Creek Apartments, LLC
2015-098854	1124 Rutland Drive, Bldg. 6	NAHC Cross Creek Apartments, LLC
2015-098857	1124 Rutland Drive, Bldg. 7	NAHC Cross Creek Apartments, LLC
2015-098861	1124 Rutland Drive, Bldg. 8	NAHC Cross Creek Apartments, LLC
2015-098864	1124 Rutland Drive, Bldg. 9	NAHC Cross Creek Apartments, LLC
2015-098869	1124 Rutland Drive, Bldg. 10	NAHC Cross Creek Apartments, LLC
2015-098870	1124 Rutland Drive, Bldg. 11	NAHC Cross Creek Apartments, LLC
2015-098871	1124 Rutland Drive, Bldg. 12	NAHC Cross Creek Apartments, LLC
2015-098874	1124 Rutland Drive, Bldg. 13	NAHC Cross Creek Apartments, LLC
2015-098877	1124 Rutland Drive, Bldg. 14	NAHC Cross Creek Apartments, LLC
2015-098880	1124 Rutland Drive, Bldg. 15	NAHC Cross Creek Apartments, LLC
2015-098881	1124 Rutland Drive, Bldg. 16	NAHC Cross Creek Apartments, LLC
2015-098885	1124 Rutland Drive, Bldg. 17	NAHC Cross Creek Apartments, LLC
2015-098886	1124 Rutland Drive, Bldg. 18	NAHC Cross Creek Apartments, LLC
2015-098837	1124 Rutland Drive, Main Office	NAHC Cross Creek Apartments, LLC

The monthly update for the property located at 1124 Rutland Drive was provided by Assistant Division Manager Matthew Noriega, Code Officer Hilda Martinez and Attorney for the owners, Mitchell Zoll.

2. DISCUSSION

A. Proposed Changes to the IPMC

This item was pulled because of the use of an acronym, i.e. "IPMC" on the agenda.

B. Election of Officers for Building & Standards Commission Panel 1

Election of officers was discussed by the Panel 1 Commission. City Attorney Robin Harris stated that the Panel 1 officers can be voted on at the next meeting.

3. FUTURE AGENDA ITEMS

A. Proposed changes to the City's Property Maintenance Code

B. Status of Multi-Family Cases Including Update on Bel Air Condominiums located at 4801 South Congress

C. Report on the Repeat Offender Program

D. Planning a Building and Standards Commission Retreat for the Fall.

E. Budget presentation by Staff at the May or June meeting.

F. Changes to Building & Standards Commission Bylaws.

ADJOURNMENT

Chairperson Charles Cloutman adjourned the Commission Meeting at 9:06 pm on Andrea Freiburger's motion. Vice-Chair Jessica Mangrum's seconded without any objection on an 11-0-0 vote.